

DRAFT MINUTES

CATV Advisory Committee Minutes September 22, 2010

Place: Wheelwright Room, Town Offices
Time: 5:30 p.m.

Present: Selectman Matt Quandt, Town Manager Russ Dean, IT Coordinator Andy Swanson, Candance Hoene, Sam Bruno, Jim Fellows, Herb Moyer

Absent: Pam Darlington.

The town manager presented a memo from Kate Miller regarding updated contract status and final items. Key points made were the education channel will be available December 10th, 2010, and the access channel available on February 1, 2011. The public hearing with the Selectmen is scheduled for October 25th on the new franchise agreement proposal. This will follow up the June 7th, 2010 meeting with the Selectmen.

Discussion on franchise fees then took place, including the structure of the new cable television fund. Sam and Russ met with Mike Morgan this morning and reviewed structure, including the \$50,000 encumbered by the co-op to purchase equipment for the studio at the High School, which will also become the interim studio for Exeter public access. In return, the Town will contribute money from the pre-paid franchise fee to help launch the access studio in return for access related services, like available studio time and assistance with EXTV-G.

Money spent on equipment would go through the Selectmen's warrant process. The plan is to split the bill like we do with the town report.

It was agreed during launch the committee would stay engaged to coordinate the technical aspects of Comcast fulfilling its requirements on the technical side, including the new origination points, proper dissemination of the signal, etc.

The next meeting will be October 20th at 5:30 p.m. in the Wheelwright Room.

Sam Bruno motioned to adjourn, seconded by Herb Moyer. Unanimous vote to adjourn at 6:30 p.m.

Respectfully submitted,

Russell Dean
Town Manager